REQUEST TO ADD/DELETE SUBJECTS
(FOR MASTERS BY RESEARCH STUDENTS)

Students – Please Note:
1) Masters by research candidates may seek enrolment in additional subjects to assist their research program subject to the approval of the subject coordinators, their supervisor, and the Chair, Higher Degrees Research Committee. Subjects unrelated to the research program will not be approved.
2) Applications to study or withdraw from additional subjects must be made in advance as retrospective applications will not be approved. This form should be lodged at the Academic Programs Office after completion of all sections.
3) Approved requests will be confirmed by an updated Enrolment Record and Statement of Liability being sent to your term address. If your request is not approved, you will be notified via email.

<table>
<thead>
<tr>
<th>2007 IMPORTANT DEADLINES</th>
<th>1st Semester and Year-long subjects</th>
<th>2nd Semester subjects</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last date for withdrawing before incurring a WD (withdrawn) on your academic</td>
<td>Friday 9 March 2007</td>
<td>Friday 3 August 2007</td>
</tr>
<tr>
<td>Last date for withdrawing before incurring a financial liability.</td>
<td>Census Date (Standard Sem 1 Census date is 31 March 2007)</td>
<td>Census Date (Standard Sem 2 Census date is 31 August 2007)</td>
</tr>
<tr>
<td>Last date for withdrawing before incurring a Fail on your academic record.</td>
<td>Friday 4 May 2007</td>
<td>Friday 5 October 2007</td>
</tr>
</tbody>
</table>

Candidate Details (please print clearly)

Student ID/Enrolment Number: ____________________________  Given Name(s): ____________________________  Email Address: ____________________________  @pgrad.unimelb.edu.au

Reminder: School of Population Health students are reminded to actively check their pgrad email account, or to arrange to have it forwarded to their personal email account. If you are not using this email account you are most likely missing out on vital information regarding your course/subjects.

I am enrolled in the:
☐ Master of Public Health (by Research)  ☐ Master of Women’s Health (by Research)
☐ Master of Social Health (by Research)

Subjects to ADD
- Some subjects have pre-requisites and/or co-requisites. Please refer to the subject’s description in the Postgraduate Handbook for information on pre-/co-requisites.
- If you wish to audit a subject you should seek permission directly from the subject coordinator and do not need to complete this form.

<table>
<thead>
<tr>
<th>Subject Code</th>
<th>Subject Name</th>
<th>Semester</th>
</tr>
</thead>
<tbody>
<tr>
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Subjects to DELETE

<table>
<thead>
<tr>
<th>Subject Code</th>
<th>Subject Name</th>
<th>Semester</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>
Candidate’s Declaration and Signature

I UNDERSTAND the implications of withdrawing from subjects in relation to University deadlines concerning the payment of Commonwealth Support, fees and FEE-HELP, and UNDERSTAND the dates after which “WITHDRAWN” or “FAIL” will appear on my academic transcript.

Signature: ___________________________ Date: ___________________________

This application will not be processed unless the coordinator of the subjects in which you wish to enrol indicates approval in the section below.

Subject #1 Coordinator Approval

Name of Coordinator: ________________________________________________
Signature: ___________________________ Date: ___________________________

Subject #2 Coordinator Approval

Name of Coordinator: ________________________________________________
Signature: ___________________________ Date: ___________________________

Supervisor Approval

Name of Coordinator: ________________________________________________
Signature: ___________________________ Date: ___________________________

Chair, Higher Degree Research Committee Approval

Signature: ___________________________ Date: ___________________________

Please return your completed form to:

Academic Programs Office
School of Population Health
Level 4, 207 Bouverie Street
The University of Melbourne
Victoria 3010

The University’s Privacy Policy can be viewed at: http://www.unimelb.edu.au/unisec/privacy/studentinfo.html.
This website provides detailed information about the contact details, complaints procedures and other aspects of the University’s privacy regime.

Academic Programs Office Use Only

☐ Entered on MERLIN: _____ / _____ / _____
☐ Enrolment Record Issued: _____ / _____ / _____
Administrative Officer: ___________________________