The new Webmail system can perform Server Side Spam Filtering which will prevent Spam from getting to your Email Client.

In short the webmail spam filter will stop spam from arriving in your Eudora inbox.

Please go to [http://webmail.unimelb.edu.au](http://webmail.unimelb.edu.au) and log in.

1. On the Menu click on Options.

2. Click on Message Filters.
3. Click on Add SPAM Rule.

4. Click on Advanced Spam Filter.
5. Leave Target Score as 5. This can be changed later to fine tune Spam Filtering. Add unimelb.edu.au to the Whitelist so that all UniMelb emails are received into your inbox and then click Add SPAM Rule.

*Note. You can also add other organisations to the white list as well. Eg; latrobe.edu.au or vic.gov.au.

6. Click on Save Changes.
Webmail Spam Filter Settings

- Please note to add an out of office vacation Messages or to forward emails to another account following Step 1 and 2 and then instead of choosing “Add SPAM Rule” Choose “Add a New Rule” and follow the prompts as required. Further information can be found on the following link:


- It's also recommended that you periodically check your webmail junk folder just in case the filter incepts mail that you might want. If the filtering does you may need to modify the filter whitelist.