SCHOOL OF POPULATION HEALTH
AMS STUDENT EMAIL BULLETIN 8
WEDNESDAY 19 MARCH 2008

From your SPH AMS Administrator: Anita Lucas
OFFICE HOURS Mon, Tues 8:45am – 4:45pm: Wed 9:30am – 1:00pm
SPH, 207 Bouverie St, Level 4, Room 427

If you encounter problems accessing the attached documents,
go to the SPH AMS Current Students Page at
All email bulletins for the year 2007/08 are also posted on this site.

To All SPH AMS students

In this bulletin you will find important information on
1. Final Progress Report 2 – DUE MONDAY APRIL 7
2. Draft Due MONDAY APRIL 28
3. Annual SPH AMS Conference – FRIDAY MAY 30
5. Writing Skills Assistance
6. SPH AMS Research Seminar Series – Semester 1 2008
7. Analysis of AMS data workshops
8. Leave

1. Final Progress Report 2 – DUE MONDAY APRIL 7

As mentioned in the last email bulletin, the second progress report is to be completed by supervisors and students by Monday April 7

If you are submitting by post/in person, direct to:
AMS Administrator (Katie Dumas)
Medical Education Unit
Faculty of Medicine, Dentistry & Health Sciences
THE UNIVERSITY OF MELBOURNE VIC 3010

If you are submitting by fax: +61 3 8344 0188

The required form can be downloaded from the Faculty AMS website http://www.medicine.unimelb.edu.au/ams/forms/forms_resources.html
Talk to your supervisor about completing the report. You will both need to sign the form before it is submitted.

2. Draft Due MONDAY APRIL 28

5 1/2 weeks to go before your DRAFT AMS report is due!!

The DRAFT is to be SUBMITTED TO YOUR SUPERVISOR by Monday April 28

It is your supervisor's responsibility to then contact the Faculty AMS Office to confirm that it has been received. This is an important hurdle for the year.
3. Annual SPH AMS Conference – FRIDAY MAY 30

The 2008 SPH AMS Conference will be held on Friday 30th May 9:00am – 2.00pm at the School of Population Health 207 Bouverie St Levels, 4 & 5

All AMS Students from CHS, KCWHS, CIMH & SHU will be required to attend and present their research report. The conference will be a great opportunity to celebrate your AMS achievements.

It is anticipated that there will be at least 70 conference attendees including academics from the SPH, senior representatives from the medical faculty, AMS Task Force and external contacts.

With 16 AMS students presenting on the day, there will be 2–3 presentations running concurrently until 1pm, followed by a lunch until 2pm. All presentations, except those of CHS AMS students, will be assessed at the conference.

Invitations and programs will be circulated during April. Each student will have the opportunity to invite 2–3 guests.

Draft Program
A draft conference program has been attached. It has been compiled using the research titles supplied for your work in progress presentations. I will be in contact during April to update these titles prior to the circulation of invitations/programs.

Conference Abstract Submission (see Item 4 below)

Presentation Skills Workshop
A presentation skills workshop was held prior to the February Work in Progress presentations. Notes from this session have been posted on the SPH AMS Current Students Page http://www.sph.unimelb.edu.au/undergrad/ams/current.
If you require any further assistance, please speak with your supervisor.


Each student will be required to submit a short conference abstract to me via email – ams-sph@unimelb.edu.au by Monday May 5th (i.e. one week after the draft is due). The abstract, accompanied by the photo which you have already supplied, will be included in the conference abstracts booklet circulated to all attendees on the day of the conference.

Please consult the Guidelines on the Preparation of Conference Abstracts (attached to this Email Bulletin) as well as your Supervisor, before submitting your abstract. Examples of what is required can be found on the SPH AMS Current Students Page http://www.sph.unimelb.edu.au/undergrad/ams/current The pdf ‘Abstracts from the SPH AMS Conference 2007 [PDF 2.3 MB]’ lists all the abstracts from the 2007 SPH AMS Conference.
5. Writing Skills Assistance

If you were unable to attend Writing Workshops 2 & 3 and are experiencing difficulty with your writing skills, consult your supervisor and consider the assistance offered by LLSU. Information about LLSU services can be found on the LLSU website http://www.services.unimelb.edu.au/llsu/

UI Students can seek assistance from Kylie Martin, Faculty International Unit Support Program on kmartin@unimelb.edu.au

6. SPH AMS Research Seminars –Semester 1 2008

Semester 1 2008 Seminar series for KCWHS and CHS have now been released. Check the attached pdfs (KCWHS_Seminars_sem1_08 & CHS_seminars_Sem1–08) for seminars of interest.

As outlined in the last Student Email Bulletin, The Melbourne School of Population Health Seminar Program for Semester 1 2008 is available at http://www.sph.unimelb.edu.au/about/seminars.

AMS students are welcome and encouraged to attend any of the listed seminars.

7. Analysis of AMS data workshops

A/Prof Stephen Farish (AMS Coordinator) is holding a series of sessions related specifically to quantitative analysis of data in AMS projects. Sessions take place every Thursday 1–2pm (commencing tomorrow, March 20 until May 15) in the ESJ King Lecture Theatre, Level 3, Medical Building.

The sessions are not formal teaching sessions, but rather an opportunity for students to seek advice about the appropriateness of their analysis and how it can be best structured.

So, if your project is quantitative in nature, take this opportunity to consider any data analysis issues that you have.

8. Leave

Please note that I will be taking approximately two weeks leave from Thursday 20th March, returning on Monday 7th April. If you wish to use the library during my absence, please see Meg McKay in my office Room 427.

Go to the SPH AMS Current Students Page http://www.sph.unimelb.edu.au/undergrad/ams/current to check additional information. This page has been updated today, so make sure that you refresh your screen. Ali Brookes, SPH AMS Coordinator, can also answer any urgent queries on abroo@unimelb.edu.au

Happy Easter!!

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Cheers
Anita